





# Australia-Austria Industrial Decarbonisation Demonstration Partnership Program

# Australia-Austria Joint Call 2024: Industrial Decarbonisation

Australia-Austria Joint Call 2024 - Additional Information

# Document updates

Date Updated	Frequently Asked Questions added
22 April 2024	Initial publication

This document will be updated during the open application period to reflect received questions.

**OFFICIAL** ii

# Contents

1.	General questions	1
	1.1. What is the name of this grant?	1
	1.2. What funding is available?	1
	1.3. What is the scope of funding and what are examples of eligible projects?	1
	1.4. How do you describe hard-to-abate industries?	2
	1.5. My project cuts across multiple sectors, am I still eligible to apply?	2
	1.6. Can project activities occur at multiple locations?	2
	1.7. Is a grant considered income for tax purposes?	2
	1.8. Do all projects need to demonstrate new job creation?	3
	1.9. Can I reapply if my project is not successful?	3
2.	Eligible expenditure	3
	2.1. What can I spend the funding on?	3
	2.2. Is rent an eligible expenditure item?	3
	2.3. Are regulation expenses an eligible expenditure item?	3
	2.4. Can I claim the costs associated with preparing my application as eligible expenditure if m application is approved?	•
3.	Eligibility Requirements	4
	3.1. Are overseas companies or entities eligible for funding?	4
	3.2. Can I apply for funding if I have a project that is already underway?	4
4.	Mission Innovation and the Net Zero Industries Mission	5
	4.1. What is Mission Innovation?	5
	4.2. What is the Net Zero Industries Mission?	5
	4.3. If my application covers more than one Net Zero Industries Mission priority area, should I only align it to one?	
5.	Funding size and contributions	6
	5.1. What is the minimum and maximum grant?	6
	5.2. When do I need to have my funding contribution ready? Do I need to have the entire amount available up front?	6
	5.3. Are there rules or conditions around how I fund my contribution?	7
6.	Key dates and timing	7
	6.1. When will the grant open and close for applications?	7
	6.2. Can I submit a late application?	7
	6.3. When does my project need to be completed by?	7

7.	Who can apply for this grant8
	7.1. Are CRCs eligible to apply for the program in Australia?
	7.2. Can CSIRO be a lead applicant from Australia?
	7.3. Are universities eligible to apply in Australia?
	7.4. Can an Australian university be a project partner with more than one Australian partnership application?
	7.5. Can Australian universities and research organisations participate as non-lead participants?8
8.	Working with project partners8
	8.1. How do we decide what projects to fund and how to structure costs?
	8.2. Would other same-country project partners only be able to provide in-kind contributions?. 9
	8.3. Do co-contributions need to come solely from the lead applicant, or can it be made up of contributions from the applicant and project partners?
9.	Application process
	9.1. What should I do before I apply?9
	9.2. What submissions do I need to make for this grant?
	9.3. Do I need different information for each submission?
	9.4. How do I submit an application?
	9.5. What attachments are required as part of my application?
	9.6. What if I make an unintentional error in my application?
	9.7. How do I withdraw my application?
	9.8. Who can I contact if I have a question or need further information?
10.	Application outcomes
	10.1. How will I be notified about my application?
	10.2. Will there be announcements of successful applicants?
	10.3. Will I be notified if I am unsuccessful, and will I receive feedback?
	10.4. If I am successful in being awarded a grant, what will the payment schedule look like? 14
	10.5. What are the standard payment terms of the grant?
11.	Key documents and attachments
	11.1. Where can I find the Grant Opportunity Guidelines and other key information? 15
12.	Troubleshooting
	12.1. I'm having issues with the budget page on the application form. How do I resolve this? 15
	12.2. My attachment files are too big to upload. What do I do?

**OFFICIAL** iv

# 1. General questions

### 1.1. What is the name of this grant?

In Australia, it is called the Australia-Austria Industrial Decarbonisation Demonstration Partnership Program. In Austria, it is called the Australia-Austria Joint Call 2024: Industrial Decarbonisation.

Colloquially, it is referred to as the Australia-Austria Joint Call.

The slight difference between names is due to the standard naming conventions for grants within each country.

### 1.2. What funding is available?

Under this grant, up to \$12 million is available to Australian applicants and €7 million to Austrian applicants.

Minimum and maximum grant amounts apply per project:

- \$150,000 to \$3.5 million per grant for Australian applicants
- €100,000 to €2,000,000 per grant for Austrian applicants.

# 1.3. What is the scope of funding and what are examples of eligible projects?

Eligible sectors of this joint call cover ironmaking and steelmaking, chemicals manufacturing, the production of lime and cement, alumina and aluminium production and (Austria only) glass and ceramics.

Cross-sectoral projects between Australia and Austria are strongly encouraged.

Eligible activities must relate directly to the project and may include:

- research and development of innovative technologies, processes or solutions such as:
  - o fuel switching through alternative fuels and feedstocks
  - o fuel switching through use of clean hydrogen
  - o electrification of production and processes
  - o digitalisation & flexibilisation
  - o carbon capture & utilisation or storage
  - alternative materials and more efficient processes
- materials and equipment development
- trialling, feasibility testing, demonstration, construction or installation of equipment, technology and or new processes
- prototype development or field testing of new equipment
- · process design and engineering
- project planning
- knowledge sharing activities, including workshops and the exchange of personnel to foster collaboration between industry in Australia and Austria

• training and development activities to build expertise and share knowledge and information from your project.

Only projects with technologies, processes, or solutions with Technology Readiness Levels (TRLs) of between five and eight will be considered eligible for funding.

It is recommended that, when applying, applicants consider how eligible projects fit within the assessment criteria specified in the transnational and national guidelines.

For more information, please refer to:

- section 5 in the Australian grant opportunity guidelines
- section 3.2 of the Austrian guidelines.

### 1.4. How do you describe hard-to-abate industries?

For **Australian applicants**, as defined in the Australian grant opportunity guidelines, hard-to-abate industries are defined as ironmaking and steelmaking, chemicals manufacturing, the production of lime and cement or alumina and aluminium. The grant does not cover other hard-to-abate industries like aviation, shipping and heavy road transport, or energy-intensive industries like paper, plastics, refineries, wood, rubber, glass, and ceramics.

For **Austrian applicants**, the above also applies, however, glass and ceramic industries are included as eligible hard-to-abate industries.

### 1.5. My project cuts across multiple sectors, am I still eligible to apply?

Yes, cross-sectoral projects between Australia and Austria are strongly encouraged.

Eligible project activities for Australian and Austrian partners must be within at least one eligible sector for grant funding. This does not prevent possible outcomes from applying to additional sectors within or outside the scope of this grant.

# 1.6. Can project activities occur at multiple locations?

Yes, project activities can occur across multiple locations within Australia and Austria. The application form will ask you to provide the addresses of all project locations, including the estimated percentage of project value expected to be undertaken at each site.

Activities in locations outside Australia and Austria are not eligible for funding under this grant.

# 1.7. Is a grant considered income for tax purposes?

For **Australian applicants**, grants are assessable income for taxation purposes, unless exempted by a taxation law (see section 10.4 of the Australian grant opportunity guidelines). We recommend you seek independent professional advice on your taxation obligations or seek assistance from the Australia Taxation Office. We do not provide advice on tax.

### 1.8. Do all projects need to demonstrate new job creation?

You should refer to assessment criterion within the grant guidelines, under which you will have an opportunity to outline the anticipated impact of your project. This could include an increase in jobs and/or a more highly skilled workforce both during your project and into the future.

### 1.9. Can I reapply if my project is not successful?

No, this grant opportunity is only available in one round of funding.

# 2. Eligible expenditure

### 2.1. What can I spend the funding on?

You can only spend grant funds on eligible expenditure you have incurred on an agreed project as defined in your grant agreement.

For **Australian applicants**, please refer to Appendix A and B of the Australian grant opportunity guidelines for guidance on eligible and ineligible expenditure.

If your application is successful, we may ask you to verify project costs that you provided in your application. You may need to provide evidence such as quotes for major costs. To be eligible, expenditure must:

- be a direct cost of the project; or
- be incurred by you for required project audit activities.

You must incur the project expenditure between the project start and end date as defined in your grant agreement for it to be eligible unless stated otherwise. You may elect to commence your project from the date of the letter of offer. However, we are not responsible for any expenditure you incur until your grant agreement is executed.

# 2.2. Is rent an eligible expenditure item?

No. Routine operational expenses are not considered eligible expenditure (see Appendix B of the Australian grant opportunity guidelines).

# 2.3. Are regulation expenses an eligible expenditure item?

For **Australian applicants**, under the grant opportunity guidelines, costs you incur to obtain planning, environmental or other regulatory approvals during the project period may be eligible (see Appendix A of the Australian grant opportunity guidelines), however all eligible expenses applied for under this grant should be considered against the objectives of the grant and the assessment criteria.

# 2.4. Can I claim the costs associated with preparing my application as eligible expenditure if my application is approved?

No. Costs related to preparing the grant application, preparing any project reports (except costs of independent audit reports we require) and preparing any project variation requests are all considered ineligible expenditure for which grant funding cannot be used.

# 3. Eligibility Requirements

### 3.1. Are overseas companies or entities eligible for funding?

You must be able to satisfy the eligibility criteria to apply. This also applies if you are an overseas entity. Overseas entities may wish to participate in applications as a project partner.

You should also consider assessment criteria, which specifically requires applicants to address the benefits the project will advance the development and deployment of innovative technologies, processes or solutions to decarbonise energy-intensive hard-to-abate industries in Australia and Austria.

For **Australian applicants**, refer to section 4 of the Australian grant opportunity guidelines which outline eligibility requirements and section 6, which discusses the assessment criteria. See also section 5 of the transnational guidelines for evaluation criteria.

### 3.2. Can I apply for funding if I have a project that is already underway?

Yes, however, we are not responsible for any expenditure you incur prior to your project being approved for grant funding and a grant agreement is executed.

For **Australian applicants**, the Commonwealth will not be liable, and should not be held out as being liable, for any activities undertaken before the grant agreement is executed. If your proposed project activities form part of a larger suite of works, these may be eligible. These activities must not yet have commenced and be able to be described as a standalone project. You should refer to Appendix A – Eligible Expenditure, of the Australian Grant Opportunity Guidelines.

### 4. Mission Innovation and the Net Zero Industries Mission

### 4.1. What is Mission Innovation?

Mission Innovation (MI) is a global initiative catalysing a decade of action and investment in research, development and demonstration to make clean energy affordable, attractive and accessible for all. This will accelerate progress towards the Paris Agreement goals and pathways to net zero.

Mission Innovation (MI) 23 countries and the European Commission (on behalf of the European Union) as member country participants.

MI forms public-private innovation alliances – Missions – to bring together dynamic and delivery-focused high ambition alliances between countries, corporations, investors and research institutes that set global stretch goals and provide momentum to make sure more innovation happens, more rapidly.

#### Australia:

- Is a member of the <u>Mission Innovation Steering Committee</u>.
- Is a member of the Technical Advisory Group.
- Co-leads the <u>Clean Hydrogen Mission</u> and the <u>Net-Zero Industries Mission</u>.
- Is a core member of the <u>Green Powered Future Mission</u>, the <u>Zero Emission Shipping Mission</u>, and the Carbon Dioxide Removal Mission.
- Contributes to the <u>Innovation Platform</u> (Collaborate module participates in the <u>Innovation</u>
   Community on Affordable Heating and Cooling of Buildings, IC7).

#### Austria:

- Participates in the <u>Mission Innovation Secretariat</u>.
- Co-leads the <u>Net-Zero Industries Mission</u>.
- Is a member of the <u>Clean Hydrogen Mission</u>.
- Is a member of the <u>Urban Transitions Mission</u>.
- Supports the <u>Green Powered Future Mission</u>.
- Contributes to the <u>Innovation Platform</u> (Collaborate module).

### 4.2. What is the Net Zero Industries Mission?

The Net Zero Industries Mission is a mission under Mission Innovation. Its goal is to catalyse the development and demonstration of cost competitive solutions for the efficient decarbonisation of hard-to-abate energy intensive industries worldwide by 2030.

It is co-led by Australia and Austria and supports research, development, and demonstration critical to validate innovative industrial processes and technologies that enable radical emissions reductions at lowest costs.

Priority innovation topics include:

- process optimisation & efficiency improvement.
- fuel & feedstock switch.
- electrification of end use activities.

- carbon capture utilisation & storage.
- digitalisation and flexibilisation.
- sector coupling and circular economy.

Work under the Net Zero Industries Mission is organised under three pillars:

- 1. **Underpinning R&D**. Underpinning R&D to fast-track new and radical breakthrough technologies to Technology Readiness Level (TRL) 6 supporting the next generational investments beyond 2030 to decarbonise industry. Supporting the mitigation and resolution of new technical risks discovered in pioneering demonstration projects.
- 2. **Enabling conditions.** Overcoming technical and non-technological barriers to create the enabling conditions for demonstration projects designed and conducted as part of this mission with the aim of replication around the world.
- 3. **Technology demonstrations.** Realising a portfolio of at least 50 large-scale demonstration projects in energy intensive industry and mobilising private finance, including public-private partnerships.

# 4.3. If my application covers more than one Net Zero Industries Mission priority area, should I only align it to one?

Your project can align with or have application to more than one priority area of the Net Zero Industries Mission.

# 5. Funding size and contributions

# 5.1. What is the minimum and maximum grant?

Minimum and maximum grant amounts apply per project:

- \$150,000 to \$3.5 million per grant for Australian applicants
- €100,000 to €2 million per grant for **Austrian** applicants.

**For all applicants** – eligible expenditure (used to determine how much grant funding you can apply for) cannot exceed more than 60 per cent of the project's total eligible expenditure. See section 3.2 of the transnational guidelines for more information.

**Australian applicants** can apply for up to 25 per cent of total eligible project expenditure to the maximum grant limit.

# 5.2. When do I need to have my funding contribution ready? Do I need to have the entire amount available up front?

You will need to provide documentary evidence of your ability to fund your share of project costs. You do not need to have your share of funding fully available when you apply. However, you must be able to demonstrate that you can fund your share of project costs at the rate incurred on the project.

### 5.3. Are there rules or conditions around how I fund my contribution?

For **Australian applicants**, total eligible project expenditure can be funded through non-Government and Government sources, subject to the following limitations:

- Other Commonwealth government grants or your Austrian project partner's Australia-Austria Call 2024: Industrial Decarbonisation grant may not be used as contributions to the project. Any other funding for the project must not duplicate eligible expenditure covered by this grant.
- Contributions to your project must be in cash or in-kind contributions and can come from the applicant or project partners (with the exception above).
  - In-kind contributions are non-cash contributions to the project. For in-kind contributions to count towards your total eligible project expenditure, they must directly deliver eligible activities.
  - o Where you provide in-kind contributions, you must calculate the equivalent dollar value.

# 6. Key dates and timing

### 6.1. When will the grant open and close for applications?

Opening dates:

- Wednesday, 17 April 2024, 9:00 (Central European Summer Time (CEST)): Austrian and transnational applications open
- Monday, 22 April 2024, 10:00am (Australian Eastern Standard Time (AEST)): Australian applications open

### Closing dates:

- Tuesday, 16 July 2024, 10:00am (CEST): Transnational applications close
- Thursday, 18 July 2024, 5:00pm (AEST): Australian applications close
- Thursday, 18 July 2024, 12:00pm (CEST): Austrian applications close

### 6.2. Can I submit a late application?

No. Late applications will not be accepted. We may contact you to clarify information provided after the grant has closed but will not accept late or incomplete applications.

# 6.3. When does my project need to be completed by?

Projects must commence by 1 April 2025 and complete by 31 March 2028. The minimum project runtime is 12 months, and the maximum project runtime is 36 months.

# 7. Who can apply for this grant

### 7.1. Are CRCs eligible to apply for the program in Australia?

Cooperative Research Centres (CRCs), now Cooperative Research Australia, can participate as a project partner but cannot directly apply for funding. The Australian lead applicant must be an Australian industry organisation.

### 7.2. Can CSIRO be a lead applicant from Australia?

No, the CSIRO can participate as a project partner but cannot directly apply for funding. The Australian lead applicant must be an Australian industry organisation.

### 7.3. Are universities eligible to apply in Australia?

Universities participate as a project partner but cannot directly apply for funding. The Australian lead applicant must be an Australian industry organisation.

# 7.4. Can an Australian university be a project partner with more than one Australian partnership application?

Yes, however we will only fund one project per lead applicant.

# 7.5. Can Australian universities and research organisations participate as non-lead participants?

Yes, universities and research organisations participate as a project partner. The Australian lead applicant must be an Australian industry organisation.

# 8. Working with project partners

# 8.1. How do we decide what projects to fund and how to structure costs?

Joint project funding and cost structures are up to you and your project partners. When applying for funding, you must apply within the funding limits outlined in the transnational and national guidelines.

# 8.2. Would other same-country project partners only be able to provide in-kind contributions?

For **Australian applicants**, contributions to your project must be in cash or in-kind contributions and can come from the lead or project partners. However, your Austrian project partner's Austriala-Austria Call 2024: Industrial Decarbonisation grant may not be used as contributions to the project. Any other funding for the project must not duplicate eligible expenditure covered by this grant.

# 8.3. Do co-contributions need to come solely from the lead applicant, or can it be made up of contributions from the applicant and project partners?

**For all applicants** – eligible expenditure (used to determine how much grant funding you can apply for) cannot exceed more than 60 per cent of the project's total eligible expenditure. See section 3.2 of the transnational guidelines for more information.

### For Australian applicants

Contributions can come from the applicant (lead Australian project partner) and other non-lead Australian project partners.

• Other Commonwealth government grants or your Austrian project partner's *Australia-Austria Call 2024: Industrial Decarbonisation* grant may not be used as contributions to the project. Any other funding for the project must not duplicate eligible expenditure covered by this grant.

In-kind contributions are non-cash contributions to the project. For in-kind contributions to count towards your total eligible project expenditure, they must directly deliver eligible activities.

• Where you provide in-kind contributions, you must calculate the equivalent dollar value.

The grant amount will be up to 25 per cent of the total eligible project expenditure (grant percentage). Total eligible project expenditure includes allowable in-kind contributions. The remaining eligible and ineligible project costs not covered by the grant amount must be covered by you and your partners' contributions.

# 9. Application process

# 9.1. What should I do before I apply?

Before you apply online, you should make sure you read the grant guidelines and sample documents and templates for each application:

- 1. The **transnational** guidelines and documentation available at <a href="https://www.ffg.at/AUS-AUT-JointCall2024">https://www.ffg.at/AUS-AUT-JointCall2024</a>.
- 2. The Australian guidelines and documentation available at <a href="https://business.gov.au/AAIDDP">https://business.gov.au/AAIDDP</a>.
- 3. The Austrian guidelines and documentation at https://www.ffg.at/AUS-AUT-JointCall2024.

#### Opening dates and times:

- Wednesday, 17 April 2024, 9:00 (CEST): Austrian and transnational applications open
- Monday, 22 April 2024, 10:00am (AEST): Australian applications open

#### Closing dates and times:

- Tuesday, 16 July 2024, 10:00am (CEST): Transnational applications close
- Thursday, 18 July 2024, 5:00pm (AEST): Australian applications close
- Thursday, 18 July 2024, 12:00pm (CEST): Austrian applications close

### 9.2. What submissions do I need to make for this grant?

Three applications must be submitted for this joint call. All submissions must be in English.

- 1. The transnational submission via the Austrian portal at https://ecall.ffg.at/.
  - a. Submitted by either the Australian or Austrian lead partner, with input from both lead applicants.
  - b. Before submitting, applicants should read the transnational guidelines available at <a href="https://www.ffg.at/AUS-AUT-JointCall2024">https://www.ffg.at/AUS-AUT-JointCall2024</a>.
- 2. The Australian submission via the Australian portal at https://business.gov.au/AAIIDDP.
  - a. Submitted by the Australian lead partner.
  - b. Before submitting, applicants should read the Australian guidelines available at https://business.gov.au/AAIDDP.
- 3. The **Austrian submission** via the Austrian portal at https://ecall.ffg.at/.
  - a. Submitted by the Austrian lead partner.
  - b. Before submitting, applicants should read the Austrian guidelines at <a href="https://www.ffg.at/AUS-AUT-JointCall2024">https://www.ffg.at/AUS-AUT-JointCall2024</a>.

### 9.3. Do I need different information for each submission?

No, all portals will ask for the same information, however, the information requested may be structured slightly differently due to due to grant submission conventions within each country.

### 9.4. How do I submit an application?

#### **General information**

You must apply online. All submissions must be in English. Please ensure your application has:

- provided all the information requested.
- addressed all eligibility and assessment criteria as outlined in the relevant guidelines.
- included all necessary attachments.

You may choose to submit more than one project application for this grant provided project activities in submitted applications are not substantively the same.

Please take account of time zone differences when submitting your application. You will need to complete all questions asked in the online application form and include all mandatory documentation and attachments.

Both successful and unsuccessful applicants will receive notification in writing. Applications must be submitted through the online application form before the closing date for this grant opportunity.

The information given in the national applications must be consistent with the information in the transnational proposal. However, the information requested may be structured slightly differently due to due to grant submission conventions within each country.

### Closing dates and times:

- Tuesday, 16 July 2024, 10:00am (CEST): Transnational applications close
- Thursday, 18 July 2024, 5:00pm (AEST): Australian applications close
- Thursday, 18 July 2024, 12:00pm (CEST): Austrian applications close

#### **Transnational application**

Applicants are encouraged to read the transnational guidelines prior to applying, available at https://www.ffg.at/AUS-AUT-JointCall2024.

- 1. The organisations participating in the call as project leaders of each country must register on the eCall platform through <a href="https://ecall.ffg.at/Registrieren">https://ecall.ffg.at/Registrieren</a>.
- The (Austrian or Australian) consortium leader (Main applicant) starts a new application (see <a href="https://ecall.ffg.at/Online-Hilfe/Create-a-New-Project-">https://ecall.ffg.at/Online-Hilfe/Create-a-New-Project-</a>) and invites the Australian or Austrian partner to participate in the application (see <a href="https://ecall.ffg.at/Online-Hilfe/Project-Partners">https://ecall.ffg.at/Online-Hilfe/Project-Partners</a>).
- 3. The lead partner from each country completes the required information for each country.
  - a. General information on the project (duration, abstract, contact person, general cost structure) will be provided via online forms.
  - b. Total country costs must be entered in the eCall in EUR. Costs in AUD must be converted to EUR using the fixed exchange rate of 1 AUD = 0.61 EUR.
  - A spreadsheet detailing the transnational cost structure for **each** country listing costs for
    each national project partner of the project must be uploaded with the online application.
    This is completed by the lead partner for each country.
  - d. A financial and proposal template will be provided and includes the fixed exchange rate to convert AUD totals to EUR. The Australian lead partner must enter costs in the Australia tab for all Australian partners in AUD and the template will convert totals into EUR. These EUR totals may be entered in the eCall. Australian costs must match those provided in the Australian application.
- 4. The transnational proposal template must be completed (one per project covering information from both countries) and uploaded with the online application.
- 5. The Main applicant submits the transnational application for the project with all information completed and completed attachments before the transnational closing date of Tuesday, 16 July 2024, 10:00am (CEST).

For any questions on the transnational application, please contact:

- Email thomas.steffl@ffg.at
- Call +43 577 555 066
- Visit https://www.ffg.at/AUS-AUT-JointCall2024

### **Australian application**

Applicants are encouraged to read the Australian guidelines, the sample application form, and the sample grant agreement prior to applying, available at <a href="https://business.gov.au/AAIDDP">https://business.gov.au/AAIDDP</a> and GrantConnect.

Applicants should read all eligibility and assessment criteria closely and attach detailed evidence that supports the assessment criteria.

- 1. The lead partner for Australia will need to set up an account to access our online portal at <a href="https://portal.business.gov.au/">https://portal.business.gov.au/</a>.
- 2. To apply, you must complete and submit the application for the **Australian** aspect of the project (including all Australian partner information) through the online portal at <a href="https://portal.business.gov.au/">https://portal.business.gov.au/</a>.
  - a. Provide all the information requested.
  - b. Address all eligibility and assessment criteria.
  - c. Include all necessary attachments.
- 3. Applications into the Australian portal for the Australian aspect of the project (with all information completed and completed attachments) must be submitted before the Australian closing date of Thursday, 18 July 2024, 5:00pm (AEST).
- 4. You are responsible for making sure your application is complete and accurate. Giving false or misleading information is a serious offence under the <u>Criminal Code Act 1995</u> If we consider that you have provided false or misleading information we may not progress your application. If you find an error in your application after submitting it, you should call us immediately on 13 28 46.
- 5. You can view and print a copy of your submitted application on the portal for your own records.
- 6. After submitting your application, we can contact you for clarification if we find an error or any missing information, including evidence that supports your eligibility/merit. The acceptance of any additional information provided after the submission of your application is at the discretion of the decision maker. Additional information should not materially change your application at the time it was submitted and therefore may be refused if deemed to be purely supplementary.

For any questions on the Australian application, please contact:

- Email AAIndustrialDecarbonisation@industry.gov.au
- Call 13 28 46
- Visit https://business.gov.au/AAIDDP

### 9.5. What attachments are required as part of my application?

A number of attachments are required as part of your application process. You should consult the grant guidelines for a detailed list of the mandatory attachments and what the attachments should cover or include. Please note that a failure to attach these documents or complete them properly may result in your application being deemed ineligible. All submissions and attachments must be in English.

- 1. The transnational guidelines available at <a href="https://www.ffg.at/AUS-AUT-JointCall2024">https://www.ffg.at/AUS-AUT-JointCall2024</a>.
- 2. The Australian guidelines available at <a href="https://business.gov.au/AAIDDP">https://business.gov.au/AAIDDP</a>.
- 3. The Austrian guidelines at <a href="https://www.ffg.at/AUS-AUT-JointCall2024">https://www.ffg.at/AUS-AUT-JointCall2024</a>.

### 9.6. What if I make an unintentional error in my application?

If you have submitted your application and the application period is still open, you will have to withdraw your application and submit a new application. Replacement applications will not be accepted once the closing date has passed.

If we find an error or information that is missing, we may ask for clarification or additional information from you that will not change the nature of your application. However, we can refuse to accept any additional information from you that would change your submission after the application closing time.

Closing dates and times:

- Tuesday, 16 July 2024, 10:00am (CEST): Transnational applications close
- Thursday, 18 July 2024, 5:00pm (AEST): Australian applications close
- Thursday, 18 July 2024, 12:00pm (CEST): Austrian applications close

### 9.7. How do I withdraw my application?

You can withdraw your application through the applicable portal, or with an email to the contacts below with your application number requesting that your application be withdrawn.

- Transnational and Austrian submissions: email thomas.steffl@ffg.at.
- Australian submissions: email AAIndustrialDecarbonisation@industry.gov.au.

### 9.8. Who can I contact if I have a question or need further information?

If you need further guidance around the application process, or if you are unable to apply online, contact us at:

#### 1. In Australia:

- a. Email <u>AAIndustrialDecarbonisation@industry.gov.au</u>
- b. Call 13 28 46
- c. Visit https://business.gov.au/AAIDDP

### 2. In Austria:

- a. Email thomas.steffl@ffg.at
- b. Call +43 577 555 066
- c. Visit <a href="https://www.ffg.at/AUS-AUT-JointCall2024">https://www.ffg.at/AUS-AUT-JointCall2024</a>

# 10. Application outcomes

### 10.1. How will I be notified about my application?

We will advise you of the outcome of your application in writing.

If you are successful, we advise you of any specific conditions attached to the grant.

If you are unsuccessful, we will give you an opportunity to discuss the outcome with us.

### 10.2. Will there be announcements of successful applicants?

For successful **Australian applicants**, we will publish non-sensitive details of successful projects on GrantConnect. We are required to do this by the Commonwealth Grants Rules and Guidelines unless otherwise prohibited by law. We may also publish this information on business.gov.au. Refer to section 11 of the grant guidelines for more information.

### 10.3. Will I be notified if I am unsuccessful, and will I receive feedback?

We will advise you of the outcome of your application in writing. If you are unsuccessful, we will give you an opportunity to discuss the outcome with us.

# 10.4. If I am successful in being awarded a grant, what will the payment schedule look like?

The payment schedule in the grant agreement will be negotiated on a case-by-case basis for successful applicants, according to the needs and specific details of the project.

### 10.5. What are the standard payment terms of the grant?

If you are successful in being awarded a grant, you will need to submit reports in line with the grant agreement. Subject to the department accepting your progress report, our standard payment terms are 30 days. We will make payments according to an agreed schedule set out in the grant agreement.

# 11. Key documents and attachments

# 11.1. Where can I find the Grant Opportunity Guidelines and other key information?

Key information for this grant can be found as follows:

- The **transnational** guidelines and documentation available at <a href="https://www.ffg.at/AUS-AUT-JointCall2024">https://www.ffg.at/AUS-AUT-JointCall2024</a>.
- The Australian guidelines and documentation available at <a href="https://business.gov.au/AAIDDP">https://business.gov.au/AAIDDP</a>.
- The Austrian guidelines and documentation at <a href="https://www.ffg.at/AUS-AUT-JointCall2024">https://www.ffg.at/AUS-AUT-JointCall2024</a>.

# 12. Troubleshooting

# 12.1. I'm having issues with the budget page on the application form. How do I resolve this?

### For Australian applicants

If you have amended your project start date, the budget page may have hidden data you have previously inserted for previous financial years.

Amend your start date back to the original date allocated and delete the expenditure listed on the budget page for financial years prior to your new start date.

Change the start date to your new start date and populate the budget page appropriately.

# 12.2. My attachment files are too big to upload. What do I do?

### For Australian applicants

If an attachment exceeds the 2MB or 20MB cumulative limit, you will not be able to submit successfully. We advise that, before the application period closes, you:

- Upload as many documents as possible below the 2MB and 20MB threshold online.
- For the remaining attachments, upload blank documents online.
- Send an email immediately afterwards to <u>AAIndustrialDecarbonisation@industry.gov.au</u> confirming:
  - You have submitted online without all required documents due to file size limit and attach the remaining documents to the email.
  - Please include your application number in your email.
- This must occur before the application period closes.