



Project Partner Letter of Support

You may use the following page as a template letter if you are a project partner confirming your support for the Maker Project as one of the collaborators. You should provide this letter of support on your organisation letterhead.

For details on the letter of support, refer to **Section 7.2** of the Maker Projects: Community STEM Engagement grants 2020 grant opportunity guidelines (the guidelines).

You must ensure only eligible expenditure is included in your contributions, refer to **Section 5** of the guidelines.

Note: Both cash and/or in-kind contributions must be eligible expenditure contributions under **Section 5** of the guidelines. Ineligible expenditure items (for example, salaries and salary related expenses) as detailed in **Appendix A** of the guidelines will not be accepted]

This letter should be uploaded onto our portal as part of the application.

AusIndustry
Department of Industry, Innovation and Science
GPO Box 2013
Canberra ACT 2601

To the Program Manager

**Maker Projects: Community STEM Engagement grants 2020
Letter of Support**

Project Title: *[Insert project title]*

This letter confirms our support for the Maker Projects: Community STEM Engagement grants 2020 project described in the application submitted by *[insert lead applicant name]*.

I confirm that this organisation will work collaboratively with all other project partners in the group to successfully complete the project.

An overview of how this organisation will work with the lead applicant and any other project partners to successfully complete the project is described as follows:

[Insert details here]

The following is an outline of the relevant experience and/or expertise this organisation will bring to the group:

[Insert details here]

The roles/responsibilities this organisation will undertake, and the resources it will contribute to the project *[if any]* are:

[Insert brief details of key eligible activities your organisation will undertake on the project and what resources (if any, in addition to the eligible cash and/or in-kind contribution) it will contribute.

[If the resources are cash and/or in-kind include the following:]

I confirm that *[Insert your organisation's name]* will participate in the project by providing the below resources (cash and/or in-kind contributions) to the project for eligible project activities associated with the Australian project.

*[You must ensure only eligible expenditure is included in your contributions, refer to **Section 5** of the guidelines.*

*Note: Both cash and/or in-kind contributions must be eligible expenditure contributions under **Section 5** of the guidelines. Ineligible expenditure items (for example, salaries and salary related expenses) as detailed in **Appendix A** of the guidelines will not be accepted]*

Nature	Amount	Description
Cash (AUD ex GST)	\$	

Nature	Amount	Description
In-kind (AUD ex GST)	\$	

In my organisation, the nominated management level contact officer for this project is:

- **[Insert details: name, position title, email address and contact number]**

Regards

Signature

Name:
Position title:
Date: