Venture Capital program journey map

Early Stage Venture Capital Limited Partnerships

# About this document

This document has been developed to help new and prospective early stage venture capital limited partnerships (ESVCLPs) understand statutory timelines and regular contact with the Department of Industry, Science, Energy and Resources across the life of a partnership registered under the
*Venture Capital Act 2002*. This includes:

* requirements before applying for registration
* application and registration processes
* ongoing registration requirements and obligations

If you have any questions please contact venture.capital@industry.gov.au.

## 1. Pre-application

A partnership comes into existence from the date of registration on the Incorporated Limited Partner or Limited Partner certificate.

### What you need to do

* visit [business.gov.au/VC](https://business.gov.au/Grants-and-Programs/Venture-Capital) to find out about the venture capital programs, registration requirements and benefits
* set up and register your limited partnership in the relevant State or Territory

### What we will do

* our contact centre can provide initial guidance via 13 28 46 or live chat
* we encourage you to seek independent financial and legal advice before applying for registration

**NOTE**

Make sure you review the [Customer Information Guide](https://business.gov.au/grants-and-programs/early-stage-venture-capital-limited-partnerships#guides-information-papers-and-statement) — take the time to understand the program and check you can meet the requirements of the *Venture Capital Act 2002*. Industry Innovation and Science Australia (IISA) or its delegate needs to be satisfied your application meets requirements and focuses on eligible venture capital investments.

## 2. Application and assessment

A decision on your application must be made within **60 days** – the statutory timeframe for decision commences on receipt of a complete application. IISA may be extend the timeframe for a further 60 days.

### What you need to do

* complete and submit your ESVCLP application via our online application form
* respond to feedback and provide information requested

### What we will do

* we will confirm when a complete application has been received, then assess all documents against the legislation
* the assessment process may involve multiple requests for information and clarification to ensure your application meets the legislation
* we will notify you of IISA’s decision and provide a summary of your obligations

**DECISION STATUS**

Registration: Your partnership is registered under the *Venture Capital Act 2002*.

Conditional registration:  Your partnership may be conditionally registered. You have 24 months before conditional registration lapses to take all necessary actions to meet requirements and achieve registration. You can apply at any time.

Refusal: Your application may be refused registration. You can reapply at any time.

## 3. Maintaining registration

Your ESVCLP must be in existence from 5 years and up to 15 years from the date of registration on the Incorporated Limited Partner or Limited Partner certificate.

### What you need to do

* lodge quarterly and annual returns and annual reports
* continue to make and hold eligible investments
* complete all windup activities within 15 years

### What we will do

* we will regularly check in with you for data quality and to ensure program compliance and integrity
* we want to hear about your success stories and seek feedback on the program

**NOTE**

Your ESVCLP must maintain all registration requirements to qualify for tax incentives. These can be accessed from the date of conditional registration, so long as it does not lapse.

It is important to keep your information up-to-date and contact us if your circumstances change.