



Australian Government



DEFENCE INNOVATION HUB

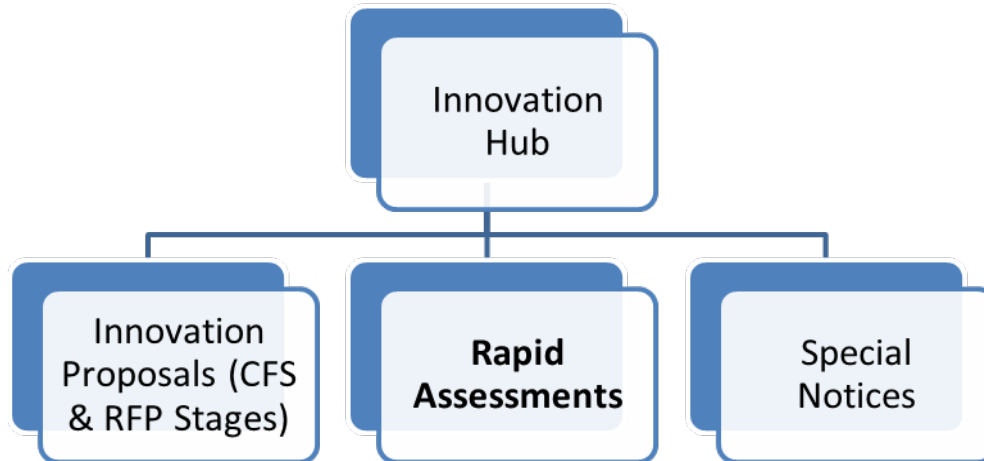


Rapid Assessments

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Rapid Assessments – A new Hub product

- The output of a Rapid Assessment is a intended to inform capability related questions and business requirements.
- Low-medium risk procurements, valued below \$500,000 (GST incl) and contract completed within 6 months.
- A Rapid Assessment is not used for the procurement of technology, or technology development services.



Rapid Assessments – A new Hub product

- Replace & enhance RPDE's "Quick Looks" & "Quick Answers"
- Add value to the Capability Life Cycle (CLC):
 - Facilitating industry and academic input early in the CLC stages to de-risk capability challenges identified by the Capability Manager (CM)
- "Business Rules" developed for the Rapid Assessment endorsement and sourcing process:
 - Engaging with CMs to identify and articulate the **capability question**
 - Prioritising CM requests, selecting procurement and contracting method
 - Evaluating quotations/tenders and making Value for Money decisions
 - Ongoing procurement, contract delivery and staff support considerations
- 1st Rapid Assessment pilot completed for LAND 8140

Rapid Assessment - Key Processes

Capability Manager Request

- Request for a Rapid Assessment from the Sponsor/Capability Manager.

Prioritisation

- Hub considers funding availability and value to Defence in proceeding with the Rapid Assessment
- Force Design considers all Rapid Assessment requests and prioritises them against Force Design's gaps and opportunities analysis on a quarterly basis.

Procurement

- The Hub selects the most appropriate procurement method and will undertake an Approach to Market.

Delivery

- The Hub and the Participate will enter into a contract which will specify minimal deliverables, namely a draft and final report (which may include a workshop, if required).

Completion and Close

- All Milestones are completed and invoices are paid.

Dissemination of Information

- Report should be suitable for publication to a broad audience, including other industry entities.
- Where circumstances dictate, two versions of the document may be required; one for Defence use and one for wider publication.



Role of Force Design in Rapid Assessments

As part of the governance for Rapid Assessments, Force Design, ADFHQ, will be responsible for:

- **Prioritising** the selection of Rapid Assessments to be funded by the Hub on a quarterly basis to ensure alignment with Joint Force requirements.
- **Prioritising** urgently required Rapid Assessments to be funded by other Defence budgets, to achieve Defence's strategic priorities.



Procurement Methods & Contracting Templates

- Procurement method options for Rapid Assessments are:
 - Open Tender via AusTender and the Defence Innovation Portal
 - Limited Tender (per paragraph 10.3 or Annex A of the CPRs)
 - Sourcing under an existing Standing Offer Panel (i.e. Open tender using DSS or RESET Panels)
- Procurement method is driven by Defence's business requirement and compliance with the CPRs & DPPM
- Bespoke Hub template is developed based on the ASDEFCON Shortform Services template, with same look and feel as the Innovation Contract
- If multiple Subject Matter Experts from different organisations are required to collaboratively deliver the outcome, “additional terms” within each contract, or an overarching “Collaboration Deed” may be used



Procurement Method Selection

Panel Procurement

- Panels provide an efficient and effective mechanism for Defence to procure relevant Rapid Assessment services from industry. Panel suppliers have already been assessed as offering value for money. Compliance with the Defence Procurement Policy Directive 35 (DPPM).

Limited Tender

- This option will be considered where the Capability Manager can identify one or more experts or companies that can suitably deliver the service under Rapid Assessment, and the selected companies can offer a value for money solution as assessed by the Hub. The Panel procurement option may not achieve value for money due to the scope of services not being covered or the company not being on the panel.

Open Tender

- The Hub will use an open tender process through AusTender for Rapid Assessments that are valued at or above the relevant procurement threshold, and where the above procurement options do not achieve value for money.



Rapid Assessments – Key IP provisions

- IP provisions to align with the DSS and RESET Panels:
 - Commonwealth owns Foreground IP
 - Commonwealth has broad licence to Background IP & right to sub-licence
 - Commonwealth has a right to all Technical Data in the Services
 - Commonwealth may, on request, grant the contractor a non-exclusive licence to exercise the Foreground IP owned by the Commonwealth
 - Commonwealth may release Background IP to Third Parties subject to requiring a Deed of Confidentiality
- Defence will consider requests from the rest of industry to access the final report, and would generally disclose these deliverables subject to Capability Manager's consent, any Background IP restrictions imposed by the contractor/owner of the IP, and Defence's security and confidentiality requirements.



Value for Money Assessment

- Value for Money (VFM) Assessment is undertaken by the Hub for all procurements, including for Rapid Assessments.
- Contract is **fixed price** - not time and materials.
- The Hub will standardise daily maximum rates for undertaking a Rapid Assessment using limited tender to reduce the need for negotiations and expedite contract signature.
- When open tender via AusTender is used, the Hub's standard rates will be provided in the request documentation to indicate the maximum daily rates applicable to all work performed under the resultant contract in order to achieve VFM. The tenderers are required to consider these maximum rates in submitting the basis of pricing in their tenders. The parties may agree, on commercial arrangements such as a fixed fee which provide the Commonwealth with best VFM, as an alternative to using the Hub's standard maximum daily rates.

Contract Finalisation and Contract Delivery

- **Contract Finalisation**

- The Hub's Commercial Team will clarify contract details, undertake contract negotiations if required, finalise the s23 Delegate Approval, notify tenderers of the outcome, and execute a contract with the successful tenderer(s).
- Such clarifications or negotiations will only be to complete contract details and achieve VFM. The Standard Terms of the Rapid Assessment contract are not negotiable.

- **Contract Delivery**

- The Hub's Project Management and Delivery Team will manage performance of Rapid Assessments, co-ordinate stakeholder meetings, and ensure services are completed in accordance with the contract.
- The Hub's Commercial Team will undertake contract management responsibilities.



Publication of Contract Outputs

- Completed reports will be published on the Hub website (with the exception of classified or otherwise restricted reports).
- Currently there is no subscription option for the Hub website, however this is proposed to be integrated into the website's functionality as part of the roll-out of Rapid Assessments.



Contracting Model 1 – Head Contractor

Use

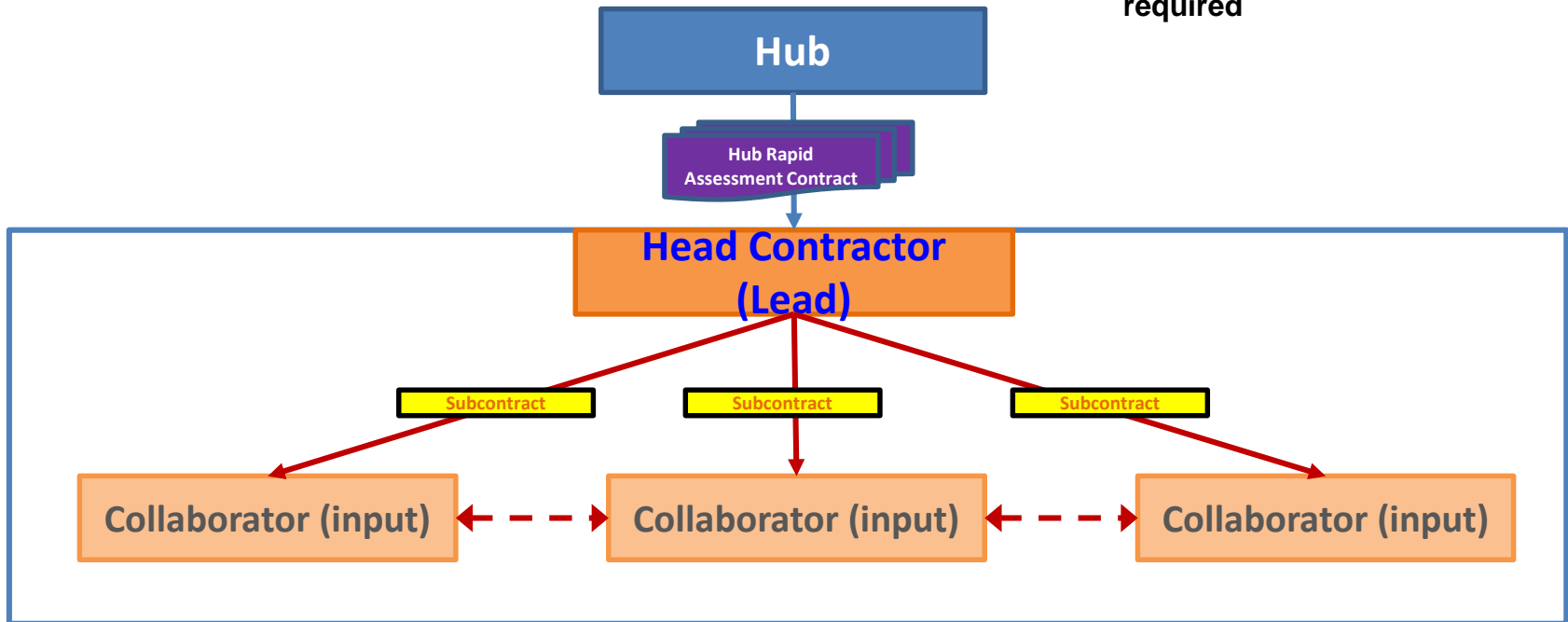
- Panel
- Limited Tender
- Open Approach to Market

Estimated Time to contract

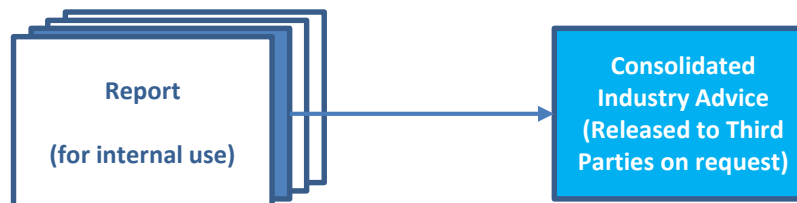
- 6 weeks approx. from approach to market

Features

- Single bi-lateral contract with single SOW
- No multi-party confidentiality deed required



Rapid Assessment Report



Contracting Model 2 – Managing Contractor

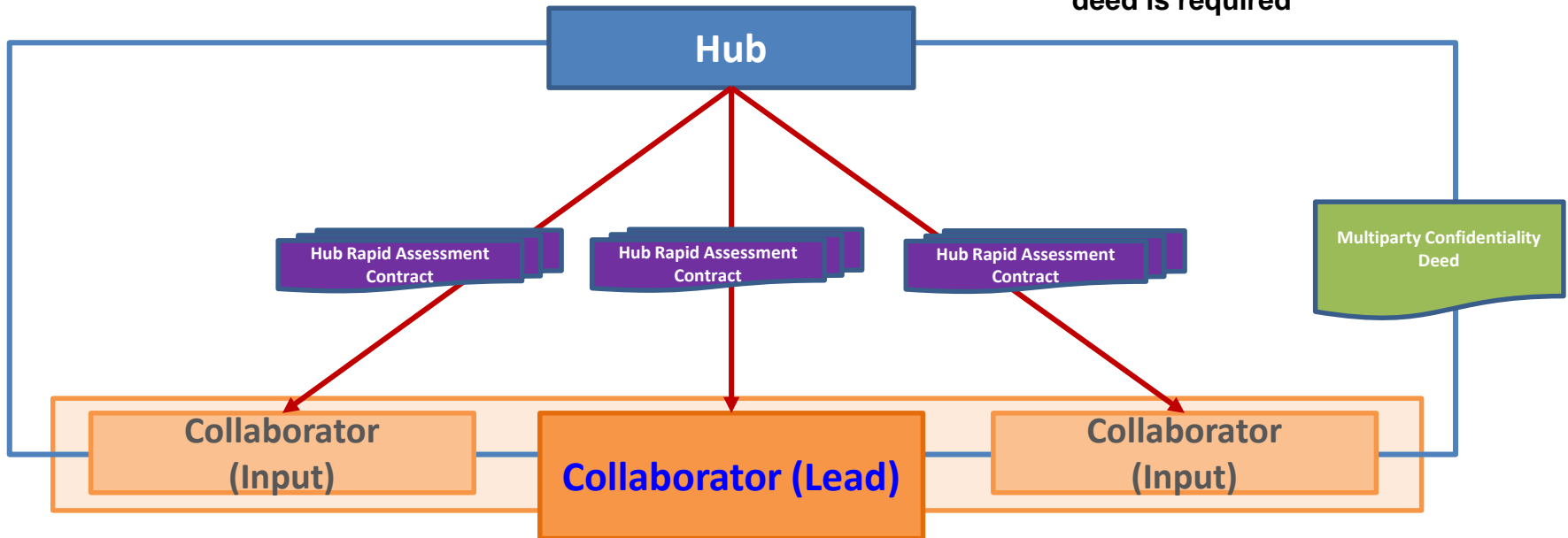
Use one or more of:

- Panel
- Limited Tender
- Open Approach to Market

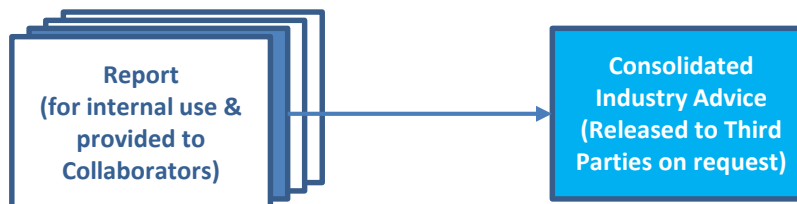
EstimatedTime to contract
- between 2 months for Limited Tender and 5 months approx. for Open Tender from approach to market

Features

- One or more procurements to be conducted
- Multiple bi-lateral contracts with individual SOWs; and
- Multi-party confidentiality deed is required



Rapid Assessment report



Contracting Model 3 – Workshop

Use one or more of:

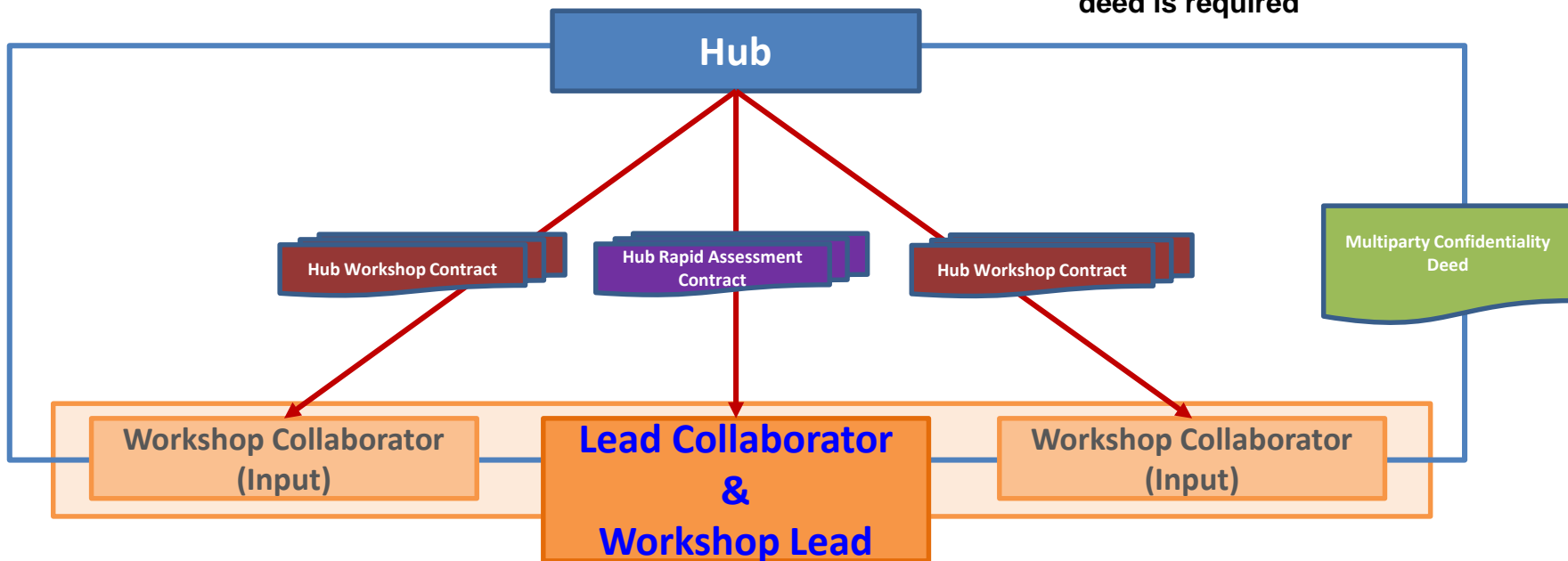
- Panel
- Limited Tender
- Open Approach to Market

EstimatedTime to contract

- 6 weeks approx. from approach to market

Features

- One or more procurements to be conducted
- Multiple bi-lateral contracts with individual SOWs; and
- Multi-party confidentiality deed is required



Rapid Assessment report

