Empowering Business to go Digital grant opportunity Project Plan

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| Applicant name | [applicant name] |
| Project title | [project title] |

You must submit a project plan with your grant application to demonstrate your case against Assessment criterion 2.

Your project plan should address how you plan to:

* + manage the project including scope, implementation methodology and timeframes
	+ mitigate delivery risks
	+ attract ongoing investment and build a sustainable self-funding model.

Project plan

1. Describe the scope, implementation methodology and the timeframe for your project. This should include staffing/contractor arrangements to oversee and deliver the project.

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1. Describe how you will mitigate project delivery risks (list a minimum of three risks and a maximum of five risks).

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1. Describe how you attract ongoing investment and build a sustainable self-funding model.

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1. Describe how you will monitor progress and performance of your project (eg, KPIs, objectives).

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