**LETTER OF SUPPORT FROM PROJECT PARTNER ORGANISATIONS**

**Please note:** The letter of support must be provided on the letterhead of:

* a local government agency or body (refer to Appendix A, Grant Opportunity Guidelines)
* a private company
* a research organisation
* a not-for-profit body
* other organisations, such as state and territory governments, statutory authorities or other government business enterprises, regional development authorities, regional organisations of councils

*Note: Project partner organisations that are funded from Commonwealth government sources, such as the CSIRO or Regional Development Authorities, cannot contribute to eligible project costs*

**Delete this instruction box when copying the text below on to the relevant letterhead.**

Date: ***[Insert date]***

AusIndustry

Department of Industry, Innovation and Science

Industry House, Level 9

10 Binara Street

CANBERRA ACT 2601

**Smart Cities and Suburbs Program Round Two**

**Letter of Support**

Dear Program Manager

**Project Title:** ***[Insert project title]***

**Lead Applicant:** ***[Insert the name of the lead applicant]***

As specified in Section 4.2.2 ‘Your funding co-contributions’ and Section 7.3 ‘Joint applications’ of the Smart Cities and Suburbs Program (SCSP) Round Two Grant Opportunity Guidelines, this letter provides in-principle commitment to the project and in-principal confirmation of funding for the project from sources other than the Commonwealth.

This organisation is a local government agency or body/private company/research organisation/not-for-profit body/other ***[delete the organisational categories which are not applicable or provide more detail if ‘other’]***.

As detailed in the SCSP application, ***[insert your organisation’s name]*** will be providing a cash contribution of ***[insert dollar amount]*** towards the project.

This organisation will work with ***[insert lead organisation’s name]*** and any other project partners in the group to successfully complete the project. The roles/responsibilities this organisation will undertake, and the resources it will contribute to the project (if any) are:

* ***[Insert brief details of key eligible activities your organisation will undertake on the project and what resources (if any, in addition to the eligible cash contribution) it will contribute]***

Following is an outline of the relevant experience and/or expertise this organisation will bring to the group:

* ***[Insert details]***

The nominated management level contact officer for this project is:

* ***[Insert details]***

Yours sincerely

Signature: ……………………………….

Name: ***[Insert name]***

Position: ***[Insert position/title]***

(Either Mayor, Chief Executive Officer, Chief Financial Officer or equivalent)