

Business Event Grant Opportunity

Board / CEO approval letter

Business Grants Hub
Department of Industry, Science, Energy and Resources
GPO Box 2013
Canberra ACT 2601

To the Program Manager

This letter confirms support for the project contained in the application from [Organisation Name] for the Business Events Grant program. It also confirms that [Organisation Name] can complete the project and meet the cost of the project not covered by grant funding should our application be successful.

[Signature]

Name: [Print signatory name]

Position title: [Position]

Organisation: [Signatory organisation name]

If your organisation has a Board of Management a signature from the Managing Director representing the board is required. If you do not have a board the Chief Executive Officer should sign this letter.