Tradex Duty Liability and Payment Form Tradex Scheme Act 1999

Email completed form to Tradex@industry.gov.au

Purpose of this form

This form is to assist order holders to track their use of Tradex goods from import to export and report to the department over an agreed period of time (Reconciliation period). You should complete this form to reconcile all goods imported and used under your Tradex order over the reconciliation period.

Tradex Duty Liability

Tradex duty liability is the duty that is payable to the department under section 21 of the *Tradex Scheme Act* 1999 and is imposed by the *Tradex Duty Imposition (Excise) Act* 1999, the *Tradex Duty Imposition (Customs)* Act 1999 and the *Tradex Duty Imposition (General) Act* 1999. Failure to pay Tradex duty within the prescribed time period carries a penalty under Section 28 of the *Tradex Scheme Act* 1999 and may also result in suspension of your Tradex order. Details about the Scheme can be found in the *Tradex Information Guide* – available at www.business.gov.au, or call the Contact Centre on **13 28 46.**

The total Tradex duty benefit should be calculated as the equivalent of the customs duty that would have been payable on the goods at the time of importation had the Tradex order not been used. If you split your lines (i.e. only apply the Tradex order to a portion of the goods imported) you can either report the amount of duty relevant to all goods or just those goods where the Tradex order was applied.

You will need to use your own records to calculate the amount of duty that is payable. Calculation methodologies include tracing the goods used in a non-permitted way by their import shipment number, volume, value or percentage based calculations. The Tradex team may request evidence of record keeping, calculations and supporting documents for your declared usage of the nominated goods.

Method of Payment

Please ensure you complete payment details section before submitting this form. The departments preferred method of payment is by Electronic Funds Transfer (EFT). For details on making payments see page 4.

Protecting your confidential information is important to us. The confidentiality of information provided is protected by relevant provisions in the *Public Service Act 1999*, the Public Service Regulations, the *Privacy Act 1988* and the *Criminal Code*, as well as the general law. More information is available in the <u>Tradex Information Guide</u>.

Tradex Order Holder Information

1	Tradex Order Number		Tradex Order Holder Name					
	2 0 -		Legal/registered name o	sole trader				
2 Have any business or contact details changed since you last contacted the department?								
	Yes Go to Question 3							
	If your ABN or legal/registered name, contact person or business address has changed, please email tradex@industry.gov.au No Go to Question 4							
3	3 Select which details have changed and provide detail below							
	Website	Business email a	ddress	Trading Name				
	Business address	Postal address		Nominated contact person				
	Contact persons position Customs broke		details	Other				
Provide Details								
4 What time period are you reporting/paying your Tradex duty?								
	□Quarterly □Six-monthly □Annually □Other From/ To/							
5	Have you used your Tradex Order to import any goods since your last declaration?							
	Yes Go to Question 6	No ⇒ Go to	Question 12, Declara	tion				
6	Have all Tradex imported goods been exported within 12 months of their arrival date?							
	Yes Go to Question 12, Declar	aration No	⇒ Go to Question	7				
Note: For any goods that have been used, consumed or wasted from further processing in Australia, the duty amount is to be paid within 28 days of the debt incurring, unless it is in an approved periodic reconciliation agreement.								
7	What method do you use to calcul	late duty liability	?					
	Within 28days of incurring duty ⇒	Go	to Question 8					
	Other Agreed Method (OAM) ⇔	Go	to Question 9					
	Periodic Reconciliation ⇒	Go	to Question 10					

8	Duty as incurred (paid within 28 days)							
	Customs Entry Numbe	r Tariff Ch First two digits	apter Classification		ex Duty Amount			
	□ Goods consumed or used in Australia - date// □ Goods disposed of, or otherwise dealt with in Australia - date//_ □ Other Tradex non-compliance issues including wastage - date//_ □ Goods not exported within the approved period - date//				ription of Goods:			
	Duty as incurred (paid within 28 days)							
	Customs Entry Numbe	Tariff Ch First two digits	apter Classification	Trac	lex Duty Amount			
	☐ Goods consumed or u ☐ Goods disposed of, or ☐ Other Tradex non-con ☐ Goods not exported w	ription of Goods:						
	Duty as incurred (paid within 28 days, Attach a schedule if insufficient space)							
	First two				lex Duty Amount			
9	☐ Goods consumed or u☐ Goods disposed of, or☐ Other Tradex non-con☐ Goods not exported w	ription of Goods:						
	Other Agreement Method Do you an Other Agreed Method (OAM)?			Tradex Duty Amount				
					\$A			
10	Periodic Reconciliation (Duty exemption benefit)							
	A. The value of standard duty for Tradex goods imported in the period	\$A	The normal customs duty that would Tradex order. This information can be Integrated Cargo System (ICS) datab					
	B. The value of duty for the Tradex goods exported for this period	\$A	The duty value of products exported within the reporting period.					
	C. The value of duty for the Tradex goods to be exported in next period	\$A	Calculate the amount of duty to be carried forward to the next reconciliation period. This will generally include goods in inventory yet to be exported or goods used in a future reconciliation period (to be within 12 months of the arrival date, unless otherwise extension of time has been approved by the department).					
	D. The value of duty for the Tradex goods used, sold, consumed or wasted in Australia	\$A	Calculate the amount of duty liability that is payable. This will generally include goods sold domestically, wastage, self-consumption and goods not exported within 12 months or within their approved period.					

Additional calculation and supporting documents can be submitted with this form.

Payment Details

11 Please supply payment details:

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EFT Payments (Preferred method)	Payment Reference ID: Date of payment								
Direct credit to: BSB No. 092-009	/								
and Resources Payment Reference ID should include the word	Payment Amount: \$A								
Tradex plus your Tradex order number and the Month and year of payment.									
Example: Tradex order No. 2010-990 01/01/2021									
Cheques	Cheque Account Name								
Note: EFT payment is the departments preferred option									
Make payable to: Department of Industry, Science and Resources – Tradex duty	Cheque Number Date of cheque								
Before you make payment by cheque please contact the Tradex team at Tradex@industry.gov.au									
Tradex team at Tradex windustry.gov.au	Cheque Amount								
	\$A								
Once payment is made, please ac	lvise Tradex at <u>Tradex@industry.qov.au</u>								
Declaration									
Authorised person declaration.									
I declare that:									
 I am the person who holds the Tradex Order (for payments by individuals) or an officer of the entity that holds the Tradex Order and I am duly authorised to make this payment and declaration (for payments by incorporated entities). 									
• I declare the above information provided in this form, together with any attached statement or schedule is true, correct and accurate in all material particulars.									
• I understand that I may be requested to provide further clarification or documentation to verify the information supplied in this form.									
• I understand that the giving of false or misleading information is a serious offence.									
Signatory's position									
	Company Partner								
Company Secretary Partner	Director Other Specify below ₽								
L									
Print name of signatory Title Given name/s Family name (surname)	Signature								
Great name, 3									

Day

Month

Year